

7th project team meeting of the project "Green Railway"
9 April 2019

Location: Dikļu kultūras centrs, "Straumes", Dikļi, Dikļu pagasts, Kocēnu novads, LV-4223

Main moderator: Sille Talvet-Unt, Project Coordinator

Meeting language: English

Please register latest by 1 April 2019: registration link <https://goo.gl/forms/FDPFThXaSXROrmKP2>

7 th project team meeting 9 April 2019		
Time	Topic	Moderator/Presenter
09:40	Arrival and coffee.	
10:00 – 12:00	Trail creation, nearby objects and signing <ul style="list-style-type: none"> - Overview of works to be finalised in spring 2019. <ul style="list-style-type: none"> o Detailed explanation of works to be done and when (status on tendering, etc.) o Signposting on delayed sections. 	<i>Individual input from all partners needed – please be ready to provide information on your trail section.</i>
12:00 – 12:45	Marketing of the Green Railways: materials and marketing channels <ul style="list-style-type: none"> - Presentation of GR web-page and next tasks - Review of GR promotional video and sharing with partners - Advertisements in travel portals (Outdoor Active or any other portal) - Feedback from tourism fairs - Presentation of all mini-maps and dissemination to partners 	Jānis Sijāts, VTA Raitis Sijāts, VTA Alise Plaude, VTA
12:45 – 13:30	Lunch	
13:30 – 14:00	Marketing of the Green Railways: FAM trip on 12-14 June <ul style="list-style-type: none"> o Programme (12 June: Latvia, 13 June: Latvia/Estonia, 14 June: Estonia) o Participants o Time-schedule o Tasks for partners 	Jānis Sijāts, VTA Raitis Sijāts, VTA Alise Plaude, VTA Peeter Unt, VTA
14:00 – 14:30	Final conference on 29-30 May 2019 (Gulbene – Valga) <ul style="list-style-type: none"> - Location - Agenda - Discussion on presenters - Organizational time-schedule and task division - List of invitees 	<i>Moderated and coordinated</i> Sille Talvet-Unt, VTA

14:30 – 15:10	<p>Sustainability and feasibility of the route</p> <ul style="list-style-type: none"> - Feasibility study and Green Railways handbook - First results from visitors' counters (Ainaži, Viljandi, Mazsalaca, Valmiera, Ape) - Marketing beyond project lifetime - European Greenway Association yearly conference and award ceremony in Latvia (September 2019) time and place tbc. - NB! HOMEWORK FOR ALL THE PARTNERS! Activities to be made on partner level to develop GR trails further 	<p><i>Moderated by Sille Talvet-Unt, VTA</i> <i>Input from all partners</i></p>
15:10–15:30	<p>Management and coordination issues:</p> <ul style="list-style-type: none"> - Overview of audit findings - Overview of request for changes, final budget status and needs for small changes - Preparation for final reporting - Final project meeting (together with final event) 	<p><i>Sille Talvet-Unt, VTA</i></p>
15:30	<p>Coffee and small snacks Dissemination of mini maps to partners</p> <p>Departure of partners, who do not need individual consultations</p>	
15:30-16:15	<p>Individual or group consultations with Project Coordinator Sille Talvet-Unt If possible, please inform Sille in advance about the need for individual consultation.</p>	